

Quick Start Guide - Submitting a Continuing Review in iRIS

Log in and open your study

- Log in to iRIS
- From your Study Dashboard, select Continuing Review Form

Submissions	Study Management
Protocol Items	
Study Application	
Informed Consents ▶	
Other Study Documents ▶	
Contract Documents	
Administrative Update / Check-in	
Adverse Event Form	
Change requests and Amendments	
Continuing Review Form	
Inactivation Form	
IND Safety Report Initial Form	

Create a Continuing Review

- Click **Add New Form**.

List of records associated with form: Continuing Review Form.
To view previous versions click on the folder icon 

All(s) found...

Show Rev	Edit/View	Details	Sub. Rounds	Track Location	Process Submission	Submission Date	Created By	Date Created	Last Modified By	Last Date Modified
No results found.										

Complete the Continuing Review application

- Fill out all required sections of the Continuing Review form. If your study is Actively Enrolling and need to have informed consents re-stamped, attach the clean copies in the fom.

Final Steps Before Submission

Before submitting the form, confirm the Continuing Review form is complete.

When ready, click Submit to IRB

If you're unsure about any step, reach out to the IRB office. Early questions prevent delays later.